

## COMPETENT AUTOMOBILES COMPANY LIMITED

CIN: L34102DL1985PLC020668

Regd. Office: Competent House, F-14, Connaught Place, New Delhi -110001

Tel: 011- 45700000 Web: [www.competent-maruti.com](http://www.competent-maruti.com); E-mail: [cs@competent-maruti.com](mailto:cs@competent-maruti.com)

### NOTICE TO SHAREHOLDERS FOR INTIMATION OF THE COMMENCEMENT OF 100 DAYS CAMPAIGN/ DRIVE TITLED "SAKSHAM NIVESHAK"

The Investor's Education and Protection Fund Authority (IEPFA), Ministry of Corporate Affairs (MCA) has vide its intimation dated 16<sup>th</sup> July, 2025 requested the Company to launch a 100 days Campaign titled "**Saksham Niveshak**" commencing from 28<sup>th</sup> July, 2025 to 6<sup>th</sup> November, 2025 to reach out to shareholders whose dividend remain unpaid or unclaimed.

During the aforesaid Campaign all the shareholders who have unclaimed/ unpaid dividend and/ or share (which are transferred to the IEPFA or have any issue related to unclaimed/ unpaid dividends and/ or shares, may write to the Registrar and Share Transfer Agent (RTA) of the Company viz. Skyline Financial Services Private Limited at D-153/A, Pocket - D, Okhla Phase-I, Okhla Industrial Estate, New Delhi -110020; Tel.: 011-26812682 and website: <https://www.skylinerta.com>.

#### Purpose of 100 days Campaign - "Saksham Niveshak":

To create awareness among shareholders to update their KYC & other details and claim any unpaid or unclaimed dividends before they get transferred to the Investor Education and Protection Fund (IEPF).

#### Action for Shareholders:

Shareholders are requested to update PAN; Nomination detail, Contact information (postal address, mobile number, E-Mail ID), Bank Account Details, Specimen Signature with the Company or RTA, as the Shareholder(s) whose folio(s) are not updated with aforesaid documents/ details, their amounts of dividend will be withheld and only upon registering/ updating the required details, they shall be eligible:

- To receive any payment including dividend in respect of such folios, only through electronic mode, effective from 1<sup>st</sup> April, 2024.
- To lodge grievance or avail of any service request from the RTA only after furnishing aforesaid documents/ details.

In view of above, Shareholders holding shares physical form are requested to update their detail including KYC in the manner given hereunder:

<u>Information/ documents to be submitted*</u>	<u>Mode of dispatch</u>
<b>Form ISR-1:</b> Request for registering PAN, KYC Details or changes/ updation thereof.	<b>By Post:</b> Send physical copies duly self-attested and dated to the RTA of the Company viz. Skyline Financial Services Private

<p><b>Form ISR-2:</b> Confirmation of Signature of Shareholders by the Banker (in case of major mismatch in the signature of the shareholders)</p>	<p>Limited, D-153/A, Pocket - D, Okhla Phase - I, Okhla Industrial Estate, New Delhi - 110020.</p>
<p><b>Form SH-13:</b> Nomination Form</p>	<p>or;</p>
<p><b>Form ISR-3:</b> Declaration Form for Opting-out of Nomination by holders of physical securities in the Company.</p>	<p><b>By Email:</b> From your registered e-mail ID to admin@skylinerta.com</p>
<p><b>Form SH-14:</b> Cancellation or Variation of Nomination</p>	

\*Shareholders can download these forms from the website of Company [https://www.competent-maruti.com/download\\_forms](https://www.competent-maruti.com/download_forms).

Shareholders holding shares in electronic form and have not claimed their dividend, can claim the same by updating/ modifying their details with their respective Depository Participants [DPs].

This campaign is all about making it easier for shareholders to update their details and claim what's rightfully theirs.

To support the success of this campaign, kindly submit your documents on or before 6<sup>th</sup> November, 2025.

Thanking you,

Yours faithfully,  
**For Competent Automobiles Co. Ltd.**

Sd/-

**Dinesh Kumar**  
Company Secretary & Compliance Officer

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**Computer No.284174**  
**E-file no. 30/06/2025-IEPFA**  
**Investor Education and Protection Fund Authority**  
**Ministry of Corporate Affairs**  
**Government of India**

Ground Floor, Jeevan Vihar Building,  
 Sansad Marg, New Delhi-110001

Dated: 16/07/2025

To  
 The Nodal Officer

**Subject: Request to Initiate 100 Days Campaign - "Saksham Niveshak" - for KYC and other related Updations and Shareholder Engagement to Prevent Transfer of Unpaid/Unclaimed Dividends to IEPF- regarding**

Dear Sir/Madam,

With reference to the meeting recently held with the Nodal Officers of stakeholder companies through video conference on April 28, 2025 regarding the organisation of *Niveshak Shivir* for facilitating the direct transfer of unclaimed/unpaid dividends to rightful claimants by companies.

The primary aim of this Shivir was to provide a platform for investors to:

- Resolve issues related to unclaimed dividends and shares.
- Update their KYC and nomination details.
- Promote transparency and investor empowerment by ensuring direct claims processing without third parties.

**In this regard, as per Section 124(2) of the Companies Act, 2013** *"The company shall, within a period of ninety days of making any transfer of an amount under sub-section (1) to the Unpaid Dividend Account, prepare a statement containing the names, their last known addresses and the unpaid dividend to be paid to each person and place it on the web-site of the company, if any, and also on any other web-site of the company, if any, and also on any other web-site approved by the Central Government for this purpose, in such form, manner and other particulars as may be prescribed."*

**As per the provisions of Section 124(5) of the Companies Act, 2013** *"Any money transferred to the Unpaid Dividend Account of a company in pursuance of this section which remains unpaid or unclaimed for a period of seven years from the date of such transfer shall be transferred by the company along with interest accrued, if any, thereon to the Fund established under sub-section (1) of section 125 and the company shall send a statement in the prescribed*

*form of the details of such transfer to the authority which administers the said Fund and that authority shall issue a receipt to the company as evidence of such transfer.”*

Further as per **Section 124(6)**: *“All shares in respect of which dividend has not been paid or claimed for seven consecutive years or more shall be transferred by the company in the name of Investor Education and Protection Fund along with a statement containing such details as may be prescribed.”*

In addition to above, SEBI has issued clarifications regarding processing investor requests and updating KYC details through various circulars, including:

- **SEBI/HO/MIRSD/POD-1/P/CIR/2023/70** (May 17, 2023)
- **SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/687** (December 16, 2021)

In line with the objectives of the Niveshak Shivir and IEPFA's broader drive for investor education and facilitation, we propose the launch of a **100 Days Campaign - "Saksham Niveshak"** - targeting shareholders whose dividends have remained unclaimed.

This campaign should focus on the following key actions:

- **Proactive Engagement:** Reach out to shareholders to update their KYC, bank mandates, and contact information.
- **Transfer to IEPFA:** Dividend is paid to the rightful claimant, so that the transfer of shares to IEPFA is not required, by ensuring all eligible shareholders make updation to their KYC.
- **Dividend from Company:** Enable shareholders to receive their rightful claims directly from the Company.

Considering the above, you are requested to initiate the 100-Day Campaign from **28<sup>th</sup> July, 2025 to 6<sup>th</sup> November, 2025**, and to submit an **Action Taken Report** indicating the steps undertaken during this period. The format for the report is enclosed for your reference.

  
 (Lt. Col. Aditya Sinha)  
 General Manager, IEPF Authority